



Global Engagement Office
SCHOOL OF EDUCATION
UNIVERSITY OF WISCONSIN-MADISON

Graduate Student International Summer Research or Residency Award

Application deadline: Monday, April 25, 2022 (last Monday of April)

AWARD OVERVIEW

The School of Education Global Engagement Office invites graduate students to apply for funding to support international summer research, or residency with an arts organization. These funds are to be used for projects taking place outside of the boundaries of the United States or within Sovereign Nations.

Allowable expenses for this award include: transportation, lodging, and other anticipated research or residency costs. The funds will be awarded to students as a scholarship award. Award recipients are required to purchase UW-Madison international health insurance offered by Cultural Insurance Services International (CISI). The cost of the insurance should be included as a line-item in the budget. Information on enrolling in the program can be found on the [UW-Madison Risk Management site](#). Additionally, all travel expenses must be made in accordance with [UW-Madison travel policies](#).

Graduate students seeking these awards should:

- Identify how these funds will aid them in conducting international research or residency;
- Explain the anticipated impacts or outcomes of the research or residency for the graduate student, and plans for dissemination of any results or creations; and
- Explain how the project will contribute to their professional career trajectory.

Please note:

- Award and disbursement of these funds may impact financial aid calculations. If this is a concern for you, please contact the Office of Financial Aid or meet with a Financial Aid Advisor about the potential implications of receiving these funds.
- Preference will be given to applicants who have not previously received funding through this award.
- All travel must adhere to UW-Madison travel policies. Students remain subject to the UW-Madison travel waiver when planning a trip to a country that has an U.S. State Department Travel Warning of 3 or 4, or a Center for Disease Control Warning of a 3. More details on this process can be found here: <https://internationaltravel.wisc.edu/travel-warning-waiver-request/>

- Applicants seeking to travel should thoroughly research the policies of the country where the conference is being held. They should review any quarantine/isolation restrictions and consider the time and resources it will take to adhere to said restrictions. You can find more on other country restrictions through www.travel.state.gov | <https://travel.state.gov/content/travel/en/traveladvisories/COVID-19-Country-Specific-Information.html>

APPLICATION INSTRUCTIONS

Deadline: The application deadline is the last Monday in April by 5:00p.m. Central Standard Time.

To apply for a Summer Research or Residency award, please complete the Google Form found at the following link: <https://forms.gle/2uUYXMmzkrKbhCZc7>

Funding Period: Purchases associated with this grant must be made by August 31, 2022.

A complete [online application](#) should include uploads of the following documents:

1. **Application Narrative** (800-1,200 words) – Please address the following:
 - a. Summary of Proposed Research or Residency: Please describe the research or residency and where it will take place.
 - b. Intended Impacts or Outcomes from the Project: Outline the impacts or outcomes you seek from conducting this research or residency and explain how you see it contributing to your scholarship and/or field of study.
 - c. Professional Career Trajectory: Please describe how you expect this experience to contribute to your professional career trajectory.
2. **Project Budget** – A template is available [here](#). Please include the following:
 - a. Please list anticipated expenses and anticipated research or residency costs that will be incurred prior to August 31, 2022.
 - b. Please identify any other funding sources for each expense that you will be utilizing to conduct this work and what costs it will cover.
3. **Curriculum Vitae (CV)** – Upload in PDF format.

Applications will be reviewed by the Global Education Committee based on the quality of the application narrative, the clarity of the project budget, and the contribution to professional career trajectory. Preference will be given to students in a terminal degree program (PhD or MFA) and those who have not received awards from the Global Education Committee in the past year.

AWARD REQUIREMENTS

- 1) If you receive the award, you will be asked to write a short summary of the experience (1-2 paragraphs) and submit 2-3 photos. Please ensure the summation and photos are able to be shared publicly as we hope to be able to highlight award recipients' work on the SOE

website. The summations and photos should be submitted to the Global Engagement Office via global@education.wisc.edu by Monday, September 26, 2022.

- 2) The funds will be awarded to students as a scholarship award. Award recipients are required to purchase UW-Madison international health insurance offered by Cultural Insurance Services International (CISI). **The cost of insurance should be included as a line-item in the budget.** Information on enrolling in the program can be found on the UW-Madison Risk Management site at: go.wisc.edu/120t0k
- 3) All students who receive grants must follow the UW-Madison travel policies, including booking travel through Concur travel, and accounting for all per diem requests as is specified in the country-specific guidelines provided by UW-Madison. For more instructions on booking through Concur Travel, please see the instructions below.

Individuals are encouraged to contact the Global Engagement Office staff with questions:

- Christina Eddington (global@education.wisc.edu), Coordinator

BOOKING TRAVEL THROUGH CONCUR

- All travel must be booked through the travel companies contracted through UW-Madison which include Travel, Inc. and Concur. You can also use UW-Madison's Travel and Booking website to make budget estimations. More information is available here: <https://businessservices.wisc.edu/travel-reimbursement/planning-a-trip/>.
- Applicants must briefly outline the steps taken to apply for a travel waiver or provide an overview of when they plan to apply for a travel waiver. Details: <https://internationaltravel.wisc.edu/>.
- CISI Insurance is required of all UW-Madison faculty, staff, and students traveling using University funds.
 - Information on CISI Insurance: <https://internationaltravel.wisc.edu/international-travel-insurance/>
 - Information on enrolling in the program can be found on the Business Services site: <https://businessservices.wisc.edu/managing-risk/insurance-programs/risk-management-while-traveling/international-medical-travel-and-security-insurance/>